

OFFICIAL BOARD MINUTES

July 16, 2018

The Board of Education for Park County School District #16 met in regular session on May 21, 2018. Chairman Blake called the meeting to order at 7:00 p.m. in the school cafeteria.

PRESENT:

N. Blake, K. Cooley, A. Johnson, R. May, M. Potas, and S. Ogden

APPROVAL OF AGENDA:

R. May moved to approve the agenda as amended.

Move Communications after New Business

A. Johnson second. Motion carried.

CONSENT AGENDA:

R. May to approve the following consent agenda items as amended:

1. Minutes from the June 18, 2018 Board Meeting

2. Authorize June 30, 2018 payment of bills:

Warrant #42522-42577:

General Fund	\$ 53,151.45
Special Revenue Fund	\$ 13,830.47
Major Maintenance	\$ 0.00
Capital Projects Fund	\$ 0.00
Depreciation Reserve	\$ 100.00
Depreciation Reserve – Ag Bldg.	\$ 48,476.11
School Foods Fund	\$ 85.28
Activity Fund	<u>\$ 2,345.40</u>
Total	\$117,988.71

July 2018 payment of bills

Warrant #42521, 42578-42586:

General Fund	\$ 42,445.08
Special Revenue Fund	\$ 0.00
Major Maintenance	\$ 0.00
Capital Projects Fund	\$ 0.00
Depreciation Reserve	\$ 0.00
Depreciation Reserve – Ag Bldg.	\$ 0.00
School Foods Fund	\$ 0.00
Activity Fund	<u>\$ 0.00</u>
Total	\$ 42,445.08

3. July 2018 Activity Fund Audit

4. Tara Edwards as the 2018-19 VB Assistant Coach at Step 5, Schedule B

5. Daryl Bennion as the 2018-19 MS Head FB Coach at Step 5, Schedule C

6. Clint Elliott as the 2018-19 MS Assistant FB Coach at Step 4, Schedule D

7. Amber Christopherson as the 2018-19 MS Head VB Coach at Step 1, Schedule C

8. Ashlea Salzman as the 2018-19 MS Assistant VB Coach at Step 3, Schedule D

9. Nicole Herra as Student Council Advisor for 2018-19 at Step 2, Schedule TBD on hours at the end of the year

10. Leisa Elliott as summer groundskeeper Step 1

11. Louis Abar for 30-day summer agriculture contract at 2017-18 salary

M. Potas second. Motion carried.

New General Fund Budget Totals:

Instruction	1XXX	\$1,886,791.82 (decrease)
Instructional Support	2XXX	\$ 209,905.40 (increase)
General Support	3XXX	\$1,361,175.71 (no change)
Community Support	4XXX	\$ 2,000.00 (no change)
Other Uses	6XXX	\$ 82,229.90 (no change)
Total General Fund Expenditures		\$3,542,102.83 (decrease)

New Depreciation Reserve Fund Budget Totals:

Instruction	1XXX	\$ 2,820.00 (decrease)
Instructional Support	2XXX	\$ 1,000.00 (no change)
General Support	3XXX	\$ 151,870.00 (increase)
Total Depreciation Reserve Fund Expenditures		\$ 155,690.00 (no change)

New Activity Fund Budget Totals:

Instruction	1XXX	\$ 86,800.00 (increase)
Instructional Support	2XXX	\$ -- (no change)
General Support	3XXX	\$ 1,595.00 (increase)
Total Activity Fund Budget		\$ 88,395.00 (increase)

M. Potas second. Motion carried.

EXECUTIVE SESSION:

A. Johnson moved to go into executive to discuss personnel at 7:50 p.m. M. Potas second. Motion carried. Regular session resumed at 8:44 p.m.

A. Johnson moved to suspend the regular board meeting to go into the budget hearing at 8:00 p.m. M. Potas second. Motion carried. Executive session resumed at 8:25 p.m.

BUDGET HEARING:

K. Cooley moved to approve the 2018-19 budget as presented in the following amounts:

General Fund Instruction	\$ 1,863,070.37
General Fund Instructional Support	\$ 218,962.49
General Fund General Support	\$ 1,337,710.64
General Fund Non-Instructional Support	\$ 1,650.00
General Fund Other Uses	\$ 72,700.00
TOTAL GENERAL FUND	\$ 3,494,093.49
Special Revenue Fund Instruction	\$ 104,213.28
Special Revenue Fund Instructional Support	\$ 0.00
Special Revenue Fund General Support	\$ 182,503.39
TOTAL SPECIAL REVENUE FUND	\$ 286,716.67
Depreciation Reserve Instruction	\$ 19,300.00
Depreciation Reserve Instructional Support	\$ 0.00
Depreciation Reserve General Support	\$ 72,450.00
TOTAL DEPRECIATION RESERVE	\$ 155,690.00
Capital Projects Fund General Support	\$ 0.00
TOTAL CAPITAL PROJECTS FUND	\$ 0.00

School Foods Fund Non-Instructional Services	\$ 102,253.76
TOTAL SCHOOL FOODS FUND	\$ 102,253.76
 Activity Fund Instruction	 \$ 92,717.96
TOTAL ACTIVITY FUND	\$ 92,717.96
 TOTAL ALL FUNDS	 \$4,053.617.09

In the General Fund, the budget shows an expenditure decrease of 1.36% from the prior year.

The Special Revenue Fund normally consists of revenue matching expenditures in the form of grants. However, it is possible that the timing can affect the “look” of the revenues compared to expenditures from year to year. Otherwise, the only expenditures that would exceed revenues would be the expenditures of Major Maintenance for revenue received in the prior year. This year, there is no expected timing difference.

The Depreciation Reserve Fund is in the Capital Projects Fund and is used for equipment replacement and building renovation and/or replacement. In the current year, expansion of the Ag feed station building, along with equipment replacements and purchases are the total amount budgeted.

Likewise, **the Capital Projects Fund** is most often used for payment and reimbursement of facilities projects funded through the SFD. The remainder of the funds in the Capital Projects Fund will remain in a separate account from the other funds for use by the district at a time when a project not funded by the state is approved.

The School Foods Fund continues to be supplemented by the general fund. This year, transfers of up to \$67,200.00 will be necessary to maintain the current meal program.

The Activity Fund will maintain itself from year to year through activity by the student organizations. A health and insurance flex trust is also part of the activity fund. These funds (approximately \$164,364.83) are to be used for health insurance purposes only.

R. May second. Motion carried.

ADJOURNMENT:

Chairman Blake adjourned the meeting at 8:45 p.m.

Chairman

Clerk